ON-THE-JOB TRAINING (OJT) PROGRAM


Attention Employers. Looking for ways to offset the cost of training new hires? Is your company located in Monroe or Wayne County (outside of Detroit)? Do you offer full-time permanent positions? Have you found candidates that you want to hire but they don't fully have the skills to be job ready? We have a program that can help. SEMCA Michigan Works! can assist financially through our On-The-Job Training (OJT) Program.

WHAT IS THE OJT PROGRAM?

- A federally funded program that reimburses employers to help compensate for the costs of training new employees.
- Ideal for employers looking to expand and need additional staff trained with specialized skills.
- Employers may receive up to 50% wage reimbursement.

WHO SELECTS THE OJT TRAINEES?

- SEMCA can identify and refer potential candidates.
- You can refer applicants to SEMCA Michigan Works! to determine if they qualify for the program.
- Eligibility guidelines are based on household income, job dislocation and other factors.

HOW TO GET STARTED?

- Contact your local SEMCA Business Services Representative as soon as the position opens, you've identified a candidate and before they begin employment.
- An OJT contract can be written for a maximum of six months, while the average is one to three months.
- The registration process is approximately five business days.

CONTACT OUR BUSINESS SERVICES TEAM FOR MORE INFORMATION

www.SEMCAMiWorks.org/OJT | 800.285.9675 (TTY/TDD 711)
Contact a Business Solutions Representative at one of these SEMCA Michigan Works! American Job Centers

DEARBORN AMERICAN JOB CENTER
6451 Schaefer Rd, 2nd Floor
Dearborn, MI 48126
313.945.8380
Ahmad Elhelaly | aelhelaly@edsisolutions.com
Israa Harajli | iharajli@edsisolutions.com
Ali Shami | aashami@edsisolutions.com

GROSSE POINTE AMERICAN JOB CENTER
17888 Mack Ave
Grosse Pointe, MI 48230
313.343.5617
Regina Jones | rjones@miwdi.org
Ken Miller | kmiller@miwdi.org

HIGHLAND PARK AMERICAN JOB CENTER
144 E. Manchester St
Highland Park, MI 48203
313.826.0299
Regina Jones | rjones@miwdi.org
Ken Miller | kmiller@miwdi.org

LIVONIA AMERICAN JOB CENTER
(Woodland Square Mall)
30246 Plymouth Rd
Livonia, MI 48150
734.513.4900
Shanelle Ellis | sellis@edsisolutions.com
Brad Squire | bsquire@edsisolutions.com
Kiana Young | kyoung@edsisolutions.com

MONROE AMERICAN JOB CENTER
(Monroe Mall)
1531 N Telegraph Rd, Ste D
Monroe, MI 48162
734.240.7950
Linda Betz | lindab@mcetd.us

SOUTHGATE AMERICAN JOB CENTER
(Downriver Community Conference)
15100 Northline Rd
Southgate, MI 48195
734.362.3466
Devin Gray | devin.gray@dccwf.org
Xavier Jones | xavier.jones@dccwf.org

WAYNE AMERICAN JOB CENTER
35731 W Michigan Ave
Wayne, MI 48184
734.858.4284
Melissa Skardoutos | mskardoutos@etdinc.com
Lori Timberlake | ltimberlake@etdinc.com

SEMCA Michigan Works!
Jennifer Tucker | Workforce Business Liaison
25363 Eureka Rd | Taylor, MI 48180
734.229.3523 | jennifer.tucker@SEMCA.org